



State of Wisconsin  
2017 - 2018 LEGISLATURE

LRB-3711/1  
RAC:ahc

## 2017 BILL

1     **AN ACT to create** 16.42 (1) (f), 16.423 and 16.46 (5g) of the statutes; **relating to:**  
2             submission of base budget review reports by state agencies, the legislature, and  
3             the courts.

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### *Analysis by the Legislative Reference Bureau*

This bill requires that every state agency, including the legislature and the courts, submit a base budget review report once every third biennium. The report must include a description of each programmatic activity of the agency and provide for each programmatic activity an accounting, by fund source, of expenditures for the prior three fiscal years and for the last two quarters of each of the prior three fiscal years. Under the bill, the secretary of administration must develop categories for state agencies to use in organizing the required expenditure information.

The bill provides that the reports must be included with state agency budget requests and submitted to the Department of Administration and the Legislative Fiscal Bureau by September 15, of the even-numbered year in which an agency is required to prepare a base budget review report. Under the bill, the secretary of administration, beginning with agency budget requests submitted for the 2019-21 biennium, must select one-third of all state agencies to submit the required base budget review information for that biennial budget. In addition, the bill requires that for the 2021-23 biennium, the secretary select half of the remaining agencies to submit their base budget review information for that biennium and stipulate that the remaining agencies would then be required to submit base budget review information for the 2023-25 biennial budget. The cycle would then be repeated in succeeding biennia.

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For further information see the *state* fiscal estimate, which will be printed as an appendix to this bill.

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*The people of the state of Wisconsin, represented in senate and assembly, do enact as follows:*

1           **SECTION 1.** 16.42 (1) (f) of the statutes is created to read:

2           16.42 (1) (f) The information required under s. 16.423.

3           **SECTION 2.** 16.423 of the statutes is created to read:

4           **16.423 Base budget review reports. (1)** In this section, “state agency” has  
5 the meaning given in s. 20.001 (1).

6           **(2)** (a) During the 2017-19 fiscal biennium, the secretary shall require that  
7 one-third of all state agencies submit a report no later than September 15, 2018, and  
8 every 3rd fiscal biennium thereafter, that contains the information specified in sub.  
9 (3).

10           (b) During the 2019-21 fiscal biennium, the secretary shall require that 50  
11 percent of the state agencies that did not submit a report under par. (a) submit a  
12 report no later than September 15, 2020, and every 3rd fiscal biennium thereafter,  
13 that contains the information specified in sub. (3).

14           (c) During the 2021-23 fiscal biennium, the secretary shall require that all  
15 state agencies created on or before September 15, 2022, that did not submit a report  
16 under par. (a) or (b) submit a report no later than September 15, 2022, and every 3rd  
17 fiscal biennium thereafter, that contains the information specified in sub. (3).

18           (d) Beginning in the 2021-23 fiscal biennium, the secretary shall require that  
19 any state agency created after September 15, 2022, submit a report no later than the  
20 September 15 in the even-numbered year that first occurs after the state agency is

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1 created, and every 3rd fiscal biennium thereafter, that contains the information  
2 specified in sub. (3).

3 **(3)** A report submitted under this section shall contain at least all of the  
4 following:

5 (a) A description of each programmatic activity of the state agency.

6 (b) For each programmatic activity of the state agency, an accounting of all  
7 expenditures, arranged by revenue source and the categories specified in sub. (4), in  
8 each of the prior 3 fiscal years.

9 (c) For each programmatic activity of the state agency, an accounting of all  
10 expenditures, arranged by revenue source and the categories specified in sub. (4), in  
11 the last 2 quarters in each of the prior 3 fiscal years.

12 **(4)** The secretary shall develop categories for state agencies to use for the  
13 purpose of organizing the expenditure information that is required under sub. (3) (b)  
14 and (c).

15 **SECTION 3.** 16.46 (5g) of the statutes is created to read:

16 16.46 **(5g)** A summary of the information submitted to the department by state  
17 agencies under s. 16.423.

18 **(END)**