



WISCONSIN LEGISLATURE

P.O. BOX 8952 · MADISON, WI 53708

December 20th, 2018

Department of Administration
Facilities Development and Management
Attn: Robert Hoffmann
101 E. Wilson Street, 7th Floor
Madison, WI 53703

Department of Corrections
Attn: Karley Downing
3099 E. Washington Ave.
Madison, WI 53704

Dear Mr. Hoffmann and Assistant Deputy Secretary Downing,

Under the Wisconsin Open Records Law, §19.31 et seq., we are requesting a copy of public records from the Governor's Committee on Corrections Facilities to include all communications related to the comprehensive, long-range facilities master plan that the committee retained a consultant to produce by December 15, 2018. These documents should include the contract signed by all parties, all communications between the Department of Administration, the Department of Corrections, and the consultant, any financial transactions or documentation related to compensation for the consultant including invoices submitted, and any work product the consultant has delivered to the Department(s).

We are requesting a response in writing as soon as practicable. If you expect a significant delay in fulfilling this request, please contact us with information about when we might expect copies or the ability to inspect the requested records.

If you deny any or all of this request, please cite each specific exemption you feel justifies the refusal to release the information and notify us of the appeal procedures available to us under the law.

Thank you for considering our request.

Sincerely,

Senator Dan Feyen

Senator Van Wanggaard