

Wisconsin Department of Safety and Professional Services  
Division of Policy Development  
1400 E. Washington Ave.  
PO Box 8366  
Madison WI 53708-8366



Phone: 608-266-2112  
Web: <http://dps.wi.gov>  
Email: [dps@wisconsin.gov](mailto:dps@wisconsin.gov)

**Scott Walker, Governor**  
**Eric Esser, Acting Secretary**

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## DSPS Meetings for the week of January 30, 2017

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED  
WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Interpreters for the hearing impaired provided upon request by contacting the Affirmative Action Officer, 608-266-2112.

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**Scott Walker, Governor**  
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**DEPARTMENT OF SAFETY AND PROFESSIONAL SERVICES**  
**Room 124E, 1400 E. Washington Avenue, Madison**  
**Contact: Dale Kleven (608) 261-4472**  
**January 31, 2017**  
**8:00 A.M.**

Public Hearing on Administrative Rule SPS 305, relating to liquefied gas suppliers.

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ALL HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED WITHOUT NOTICE.

Times listed in conjunction with hearings are approximate and depend on the length of discussion and testimony. In order to confirm a hearing or to request a complete copy of rules relating to this hearing, please call the listed contact person. All hearings are held at 1400 East Washington Avenue; Madison Wisconsin, unless otherwise noted. Interpreters for the hearing impaired provided upon request by contacting the Affirmative Action Officer, 608-266-2112.



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**SPS 390 Pool Code Advisory Committee**  
**Room 121C, 1400 East Washington Avenue, Madison**  
**Contact: Greg DiMiceli (608) 266-2112**  
**January 31, 2017**

**9:00 A.M.**

*The following agenda describes the issues that the committee plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the committee.*

**AGENDA**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

**A. Adoption of Agenda**

**B. Approval of Minutes**

1. November 1, 2016

**C. Department Updates**

1. Committee and Staff Introductions
2. Future Committee Meeting Dates

**D. Legislative and Administrative Rule Matters – Discussion and Consideration**

1. Continue Review of Pool Code Recommendations
  - Department Pool Code Recommendations
  - Committee Pool Code Recommendations
2. Discuss and Consider Proposed Changes to SPS 390 and 390 Appendix – Public Swimming Pools and Water Attractions including:
  - Subchapter I – Administration
  - Subchapter II – The Design of Public Swimming Pool and Water Attractions
  - Subchapter III – Wading Pools, Whirlpools, Interactive Play Attractions and Cold Soak Pools – Special Requirements
  - Subchapter IV – Play Features and Slides
  - Subchapter V – Incorporation of Standards

**E. Public Comments**

**F. Adjournment**

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**VIRTUAL/TELECONFERENCE  
REAL ESTATE APPRAISERS  
APPLICATION ADVISORY COMMITTEE MEETING  
Room 121A, 1400 East Washington Avenue, Madison  
Contact: Tom Ryan (608) 266-2112  
January 31, 2017**

*The following agenda describes the issues that the Committee plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Committee.*

**AGENDA**

**10:00 A.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A) Adoption of Agenda**
- B) Approval of Minutes of December 15, 2016**
- C) Administrative Updates**
  - 1) Department and Staff Updates
  - 2) Election of Officers and Liaison Appointments
  - 3) Other Informational Items
  - 4) Committee Roster
    - a) Peter Bronek – Certified Residential Appraiser Member
    - b) Duane Heins – Certified General Appraiser Member
    - c) Thomas Kneesel – Real Estate Appraisers Board Representative
    - d) Peter Moegenburg – Certified General Appraiser Member
    - e) David Wagner – Certified General Appraiser Member
    - f) Wanda Wood – Certified Residential Appraiser Member
- D) Review and Consideration of Applicants' Appraisal Experience and Appraisal Reports, Including Any Reports Mailed or Received After Preparation of the Agenda**
  - 1) Certified General Applicants:
    - a) Scott Zagar
  - 2) Certified Residential Applicants:
    - a) Anthony Kelbel
  - 3) Licensed Appraiser Applicants:
    - a) Nicholas Pronold
- E) Committee Member Recusal – Amber Cardenas, Legal Counsel**
- F) Items Added After Preparation of Agenda**
  - 1) Introductions, Announcements and Recognition
  - 2) Nominations, Elections, and Appointments
  - 3) Appointments/Reappointments/Confirmations

- 4) Administrative Updates
- 5) Credentialing Matters
- 6) Review and Consideration of Applicants' Appraisal Experience and Appraisal Reports
- 7) Practice Matters
- 8) Legislation/Administrative Rule Matters
- 9) Liaison, Panel, and Committee Report(s)
- 10) Informational Item(s)
- 11) Appearances from Requests Received or Renewed
- 12) Speaking Engagement(s), Travel, or Public Relation Request(s), and Reports

G) Public Comments

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.).**

H) Credentialing Matters

- 1) Application Review

I) Deliberation of Items Added After Preparation of the Agenda

- 1) Credentialing Matters
- 2) Appearances from Requests Received or Renewed

J) Consulting with Legal Counsel

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

K) Open Session Items Noticed Above not Completed in the Initial Open Session

L) Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

**ADJOURNMENT**

The next scheduled meeting is March 2, 2017.

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**TELECONFERENCE**  
**MEDICAL EXAMINING BOARD**  
**Room 112, 1400 E. Washington Avenue, Madison**  
**Contact: Tenzin Tseten (608) 267-8922**  
**January 31, 2017**

**SCREENING PANEL**  
**2:00 p.m.**

1. Call Open Session to Order
2. Convene To Closed Session to consider discipline (s. 19.85(1)(b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
  - a. Screen complaints received from the public against credential holders. The panel consists of three Board members and Department staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

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**DEPARTMENT OF SAFETY AND PROFESSIONAL SERVICES**

**Electrical Code (SPS 305 and 316)**  
**Contact: Dale Kleven (608) 261-4472**

**Commercial Building Code (SPS 303, 314 and 361-366)**  
**Contact: Melinda Allen (608) 261-4463**

**January 31, 2017**

**11:00 A.M.**

**Sacred Heart Hospital: 900 West Clairemont Avenue, Eau Claire - Rotunda**

**February 1, 2017**

**11:00 A.M.**

**Fox Valley Technical College Public Safety Training Center**  
**Room PS101B, W6400 County Road BB, Appleton**

**February 2, 2017**

**9:00 A.M.**

**Room 121B, 1400 E. Washington Avenue, Madison**

**PUBLIC HEARINGS** will be held concurrently on Administrative Rule SPS 305 and 316, relating to the electrical code and affecting small business and on Administrative Rule SPS 303, 314 and 361-366, relating to construction, alteration, repair, maintenance, and inspection of the Wisconsin commercial buildings and affecting small business.

Public Hearings are anticipated to end approximately two hours after the scheduled start time.

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**TELECONFERENCE**  
**PSYCHOLOGY EXAMINING BOARD**  
**Room 112, 1400 East Washington Avenue, Madison**  
**Contact: Steve Engelbrecht (608) 261-4483**  
**February 1, 2017**

**SCREENING PANEL**  
**8:30 a.m.**

1. Call Open Session to Order
2. Convene to Closed Session to consider discipline (s. 19.85(1)(b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
  - a. Screen complaints received from the public against credential holders. The panel consists of two Board members and Department Staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

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**NURSING HOME ADMINISTRATORS EXAMINING BOARD**  
**Room 121C, 1400 East Washington Avenue, Madison**  
**Contact: Katie Miller (608) 261-2394**  
**February 2, 2017**

**SCREENING PANEL**  
**9:00 AM**

1. Call Open Session to Order
2. Convene To Closed Session to consider discipline (s. 19.85(1)(b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
  - a. Screen complaints received from the public against credential holders. The panel consists of two Board members and Department Staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

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**REAL ESTATE EXAMINING BOARD**  
**Room 121A, 1400 East Washington Avenue, Madison**  
**Contact: Marlene Meyer (608) 261-4490**  
**February 2, 2017**

**SCREENING PANEL**  
**9:30 AM**

1. Call Open Session to Order
2. Convene To Closed Session to consider discipline (s. 19.85(1)(b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
  - a. Screen complaints received from the public against credential holders. The panel consists of 2 Board members and Department Staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

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**NURSING HOME ADMINISTRATORS EXAMINING BOARD**  
**Room 121C, 1400 East Washington Avenue, Madison**  
**Contact: Tom Ryan (608) 266-2112**  
**February 2, 2017**

*The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.*

**AGENDA**

**9:30 A.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A) Adoption of Agenda**
- B) Approval of Minutes of August 18, 2016**
- C) Administrative Updates**
  - 1) **Election of Officers**
  - 2) **Liaison Appointments and Delegated Authorities**
  - 3) **Board Liaison Training**
  - 4) **Board Member Recusal**
  - 5) Department and Staff Updates
  - 6) Board Members – Term Expiration Dates
    - a) Kathleen Bertram – 07/01/2018
    - b) Stefanie Carton – 07/01/2019
    - c) Brittany Cobb – 07/01/2018
    - d) Timothy Conroy – 07/01/2018
    - e) Loreli Dickinson – 07/01/2011
    - f) April Folgert – 07/01/2019
    - g) Charles Hawkins – 07/01/2017
    - h) Susan Kinast-Porter – 07/01/2009
    - i) Jessica Radtke
    - j) Patrick Shaughnessy – 07/01/2019
- D) Legislative and Administrative Rule Matters – Discussion and Consideration**
  - 1) Update on Legislation or Pending or Possible Rulemaking Projects
- E) The National Association of Long Term Care Administrator Boards (NAB) Matters**
  - 1) Annual Update on the NAB License Changes
  - 2) NAB Mid-Year Meeting Newsletter
  - 3) 2017 NAB Annual Meeting on June 14-16, 2017 in Salt Lake City, Utah – Consider Attendance
- F) Informational Items**
- G) Items Added After Preparation of Agenda:**

- 1) Introductions, Announcements and Recognition
- 2) Nominations, Elections, and Appointments
- 3) Administrative Updates
- 4) Education and Examination Matters
- 5) Credentialing Matters
- 6) Practice Matters
- 7) Legislation/Administrative Rule Matters
- 8) Liaison Report(s)
- 9) Informational Item(s)
- 10) Disciplinary Matters
- 11) Presentations of Petition(s) for Summary Suspension
- 12) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)
- 13) Presentation of Proposed Decisions
- 14) Presentation of Interim Order(s)
- 15) Petitions for Re-Hearing
- 16) Petitions for Assessments
- 17) Petitions to Vacate Order(s)
- 18) Petitions for Designation of Hearing Examiner
- 19) Requests for Disciplinary Proceeding Presentations
- 20) Motions
- 21) Petitions
- 22) Appearances from Requests Received or Renewed
- 23) Speaking Engagement(s), Travel, or Public Relation Request(s), and Reports

H) Public Comments

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).**

I) Deliberation on Division of Legal Services and Compliance (DLSC) Matters

- 1) Monitoring
- 2) Administrative Warnings
- 3) Proposed Stipulations, Final Decisions and Orders
- 4) **Case Closures**
  - a) 16 NHA 006
  - b) 16 NHA 009

J) Deliberation of Items Added After Preparation of the Agenda

- 1) Nominations, Elections, and Appointments
- 2) Education and Examination Matters
- 3) Credentialing Matters
- 4) Disciplinary Matters
- 5) Monitoring Matters
- 6) Professional Assistance Procedure (PAP) Matters
- 7) Petition(s) for Summary Suspensions
- 8) Proposed Stipulations, Final Decisions and Orders
- 9) Administrative Warnings
- 10) Proposed Decisions
- 11) Matters Relating to Costs

- 12) Case Closings
- 13) Case Status Report
- 14) Petition(s) for Extension of Time
- 15) Proposed Interim Orders
- 16) Petitions for Assessments and Evaluations
- 17) Petitions to Vacate Orders
- 18) Remedial Education Cases
- 19) Motions
- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

K) Consulting with Legal Counsel

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

L) Open Session Items Noticed Above not Completed in the Initial Open Session

M) Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

**ADJOURNMENT**

**NEXT MEETING DATE MAY 18, 2017**

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**REAL ESTATE EXAMINING BOARD**  
**Room 121A, 1400 East Washington Avenue, Madison**  
**Contact: Brittany Lewin (608) 266-2112**  
**February 2, 2017**

*The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.*

**AGENDA**

**10:00 A.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A) Adoption of Agenda**
- B) Approval of the Minutes of December 1, 2016**
- C) Administrative Matters**
  - 1. Staff Updates
  - 2. Board Member Introductions
  - 3. Election of Officers
  - 4. Liaison Appointments and Delegated Authorities
- D) Presentation on Petition for Summary Suspension and Designation of Hearing Official**
  - 1. 16 REB 109 – Ralph H. Bauch
- E) Legislative and Administrative Rule Matters**
  - 1. Update on Legislation and Pending or Possible Rulemaking Projects
- F) Real Estate Contractual Forms Advisory Council Update**
- G) Discussion and Consideration of Items Received After Preparation of the Agenda:**
  - 1. Introductions, Announcements and Recognition
  - 2. Election of Board Officers
  - 3. Appointment of Board Liaison(s)
  - 4. Administrative Updates
  - 5. Education and Examination Matters
  - 6. Credentialing Matters
  - 7. Practice Matters
  - 8. Legislation/Administrative Rule Matters
  - 9. Liaison Report(s)
  - 10. Informational Items
  - 11. Disciplinary Matters
  - 12. Presentation on Petition(s) for Summary Suspension(s)
  - 13. Presentation on Designation(s) of Hearing Official

14. Requests for Disciplinary Proceeding Presentations
15. Motions
16. Petitions
17. Appearances from Requests Received or Renewed
18. Speaking Engagement(s), Travel, or Public Relation Request(s)

H) Public Comments

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).**

I) **Deliberation on Division of Legal Services and Compliance (DLSC) Matters**

1. **Administrative Warning(s)**
  - a. 15 REB 039 – J.S.S.
  - b. 15 REB 126 – C.J.K. and S.S.R., Inc.
  - c. 16 REB 081 – L.H.
2. **Proposed Stipulation(s), Final Decision(s), and Order(s)**
  - a. 15 REB 086 – B-H Group, Inc.
  - b. 15 REB 100 – Jonathon A. Newby
3. **Case Closing(s)**
  - a. 14 REB 108 – L.R., LLC
  - b. 15 REB 039 – F.W.G. Inc., J.I. Jr.
  - c. 15 REB 086 – E.A.B. and L.N.C.
  - d. 15 REB 123 – P.S., L.S., and A.R.P., LLC
  - e. 15 REB 135 – R.W. and R.H.S.S.
  - f. 16 REB 001 – S.N., J.F., and J.S.R.&M., LLC
  - g. 16 REB 081 – P.M.A. and P.C.M.

J) **Deliberation on Petitions for Summary Suspension and Designation of Hearing Official**

- 1) 16 REB 109 – Ralph H. Bauch

K) Presentation and Deliberation on Credentialing Matters

L) Deliberation of Items Received After Preparation of the Agenda

1. Education and Examination Matters
2. Credentialing Matters
3. Disciplinary Matters
4. Professional Assistance Procedure (PAP)
5. Monitoring Matters
6. Petitions for Summary Suspension(s)
7. Proposed Stipulation(s), Final Decision(s) and Order(s)
8. Administrative Warning(s)
9. Review of Administrative Warning(s)
10. Proposed Final Decisions and Orders



- 11. Orders Fixing Costs/Matters Related to Costs
- 12. Case Closings

M) Consulting with Legal Counsel

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

**ADJOURNMENT**

The Next Scheduled Meeting is April 20, 2017.

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**Scott Walker, Governor**  
**Eric Esser, Acting Secretary**

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**TELECONFERENCE**  
**DENTISTRY EXAMINING BOARD**  
**Room 112, 1400 East Washington Avenue, Madison**  
**Contact: Steve Engelbrecht (608) 261-4483**  
**February 2, 2017**

**SCREENING PANEL**  
**12:30 p.m.**

1. Call Open Session to Order
2. Convene to Closed Session to consider discipline (s. 19.85(1)(b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
  - a. Screen complaints received from the public against credential holders. The panel consists of two Board members and Department Staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

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**TELECONFERENCE  
BOARD OF NURSING  
Room 112, 1400 East Washington Avenue, Madison  
Contact: Katie Miller (608) 261-2394  
February 2, 2017**

**SCREENING PANEL  
1:00 PM**

1. Call Open Session to Order
2. Convene To Closed Session to consider discipline (s. 19.85(1)(b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
  - a. Screen complaints received from the public against credential holders. The panel consists of three Board members and Department Staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

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