

Wisconsin Department of Safety and Professional Services  
Division of Policy Development  
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**Scott Walker, Governor**  
**Eric Esser, Acting Secretary**

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### **DSPS Meetings for the week of January 23, 2017**

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC, AND MAY BE CANCELLED  
WITHOUT NOTICE.

Times listed for meeting items are approximate and depend on the length of discussion and voting. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. In order to confirm a meeting or to request a complete copy of the board's agenda, please call the listed contact person. The board may also consider materials or items filed after the transmission of this notice. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. Interpreters for the hearing impaired provided upon request by contacting the Affirmative Action Officer, 608-266-2112.



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## **SOCIAL WORKER SECTION**

### **MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING AND SOCIAL WORK JOINT EXAMINING BOARD**

**Room 121A, 1400 East Washington Avenue, Madison**  
**Contact: Dan Williams (608) 266-2112**  
**January 24, 2017**

*The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Section. A quorum of the Marriage and Family Therapy, Professional Counseling and Social Work Joint Examining Board may be present.*

### **AGENDA**

**10:00 A.M.**

#### **OPEN SESSION – CALL TO ORDER – ROLL CALL**

##### **A. Adoption of Agenda**

##### **B. Approval of Minutes from October 25, 2016**

##### **C. Administrative Updates**

- 1) **Election of Officers**
- 2) **Liaison Appointments and Delegated Authorities**
- 3) Staff Updates
- 4) Board Member – Term Expiration Date
  - a. Jennifer Anderson-Meger – 07/01/2017
  - b. Kristin Koger – 07/01/2018
  - c. Elizabeth Krueger – 07/01/2016(*reappointed, not yet confirmed*)
  - d. Gregory Winkler – 07/01/2019 (*reappointed, not yet confirmed*)
  - e. SOC Public Member - **Vacancy**

##### **D. Legislation and Rule Matters – Discussion and Consideration**

- 1) Proposals for Amending MPSW 1, Relating to Renewal and Reinstatement
- 2) MPSW 3.13, Relating to Human Services Degree Grade Point Average
- 3) Update on Legislation and Pending and Possible Rulemaking Projects

##### **E. Interstate Mobility of Licensure/Certification, Current Reciprocity Policy and Procedure - Discussion and Consideration**

##### **F. Wis. Admin. Code § MPSW 19.02(3) – Discussion and Consideration**

## **G. Informational Items**

- 1) Association of Social Work Boards (ASWB)
  - a. New Board Member Training – March 31-April 2, 2017, June 2-4, 2017 and August 18-20, 2017
  - b. Spring Conference – April 26-29, 2017
  - c. Fall Delegate Assembly – November 16-18, 2017

## **H. Deliberation on Items Added After Preparation of Agenda:**

- 1) Introductions, Announcements and Recognition
- 2) Administrative Updates
- 3) Appointment of Section Liaison(s)
- 4) Division of Legal Services and Compliance Matters
- 5) Presentations of Petitions for Summary Suspension
- 6) Petitions for Designation of Hearing Examiner
- 7) Presentation of Proposed Stipulations, Final Decisions and Orders
- 8) Presentation of Proposed Final Decision and Orders
- 9) Education and Examination Matters
- 10) Credentialing Matters
- 11) Practice Questions/Issues
- 12) Legislative and Administrative Rule Matters
- 13) Liaison/Committee Reports
- 14) Informational Items
- 15) Speaking Engagement(s), Travel, or Public Relation Request(s)
- 16) Consulting with Legal Counsel

## **I. Public Comments**

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.).**

## **J. Deliberation on Credentialing Matters**

- 1) Application Review
  - a. Brent Gust – Social Worker Application
  - b. Barbara Jaeschke – Licensed Clinical Social Worker Application

## **K. Deliberation of Division of Legal Services and Compliance (DLSC) Matters**

- 1) **Administrative Warnings**
- 2) **Proposed Stipulations, Final Decisions and Orders**
  - a. 15 SOC 004 (G.M.R.)
  - b. 15 SOC 064 (A.L.L.)
  - c. 16 SOC 013 (S.J.G.)
  - d. 16 SOC 018 (M.B.L.)
- 3) **Case Closing(s)**

## **L. Consulting with Legal Counsel**

M. Deliberation of Items Added After Preparation of the Agenda

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) DLSC Matters
- 4) Monitoring Cases
- 5) Professional Assistance Procedure (PAP) Cases
- 6) Petitions for Summary Suspensions
- 7) Petitions for Designation of Hearing Examiner
- 8) Proposed Stipulations, Final Decisions and Order
- 9) Administrative Warnings
- 10) Review of Administrative Warnings
- 11) Proposed Final Decision and Orders
- 12) Matters Relating to Costs/Orders Fixing Costs
- 13) Case Status Report
- 14) Case Closings
- 15) Application Matters, including reviews
- 16) Motions

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

**ADJOURNMENT**

The Next Scheduled Meeting is April 19, 2017.

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**DIETITIANS AFFILIATED CREDENTIALING BOARD**  
**Room 121C, 1400 East Washington Avenue, Madison**  
**Contact: Tom Ryan (608) 266-2112**  
**January 25, 2017**

*The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.*

**AGENDA**

**9:00 A.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A) Adoption of Agenda**
- B) Approval of Minutes of May 25, 2016**
- C) Administrative Updates**
  - 1) Election of Officers**
  - 2) Appointment of Liaisons and Delegated Authorities**
  - 3) Board Liaison Training and Appointment of Mentors**
  - 4) Board Member Recusal**
  - 5) Staff Updates**
  - 6) Board Members – Term Expiration Dates**
    - a) David Joe – 07/01/2018
    - b) Scott Krueger – 07/01/2019
    - c) Tara LaRowe – 07/01/2018
    - d) Gail Underbakke – 07/01/2015
  - 7) Wis. Stat. s 15.085 (3)(b) – Biannual Meeting with the Medical Examining Board**
- D) 9:00 A.M. PUBLIC HEARING: Clearinghouse Rule 16-090 – DI 2 Relating to Credentials for Certification**
- E) Telehealth Discussion**
- F) Legislative/Administrative Rule Matters – Discussion and Consideration**
  - 1) Update on Other Legislation and Pending or Possible Rulemaking Projects**
- G) Speaking Engagement(s), Travel, or Public Relation Request(s)**
- H) Informational Items**
- I) Items Added After Preparation of Agenda:**
  - 1) Introductions, Announcements and Recognition**
  - 2) Election of Board Officers**

- 3) Appointment of Board Liaisons
- 4) Administrative Updates
- 5) Nominations, Elections, and Appointments
- 6) Education and Examination Matters
- 7) Credentialing Matters
- 8) Practice Matters
- 9) Legislation/Administrative Rule Matters
- 10) Liaison Reports
- 11) Informational Items
- 12) Disciplinary Matters
- 13) Presentations of Petitions for Summary Suspension
- 14) Petitions for Designation of Hearing Examiner
- 15) Presentation of Proposed Stipulations, Final Decisions and Orders
- 16) Presentation of Proposed Final Decisions and Orders
- 17) Presentation of Interim Orders
- 18) Petitions for Re-Hearing
- 19) Petitions for Assessments
- 20) Petitions to Vacate Orders
- 21) Requests for Disciplinary Proceeding Presentations
- 22) Motions
- 23) Petitions
- 24) Appearances from Requests Received or Renewed
- 25) Speaking Engagements, Travel, or Public Relation Requests

J) Future Agenda Items

K) Public Comments

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (Wis. Stat. § 19.85 (1) (a)); consider closing disciplinary investigation(s) with administrative warning(s) (Wis. Stat. § 19.85 (1) (b), and Wis. Stat. § 440.205); consider individual histories or disciplinary data (Wis. Stat. § 19.85 (1) (f)); and to confer with legal counsel (Wis. Stat. § 19.85 (1) (g)).**

**L) Board Liaison Training**

M) Deliberation of Items Added After Preparation of the Agenda

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) Disciplinary Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petition(s) for Summary Suspensions
- 7) Petitions for Designation of Hearing Examiner
- 8) Proposed Stipulations, Final Decisions and Orders
- 9) Administrative Warnings
- 10) Review of Administrative Warnings
- 11) Proposed Final Decisions and Orders
- 12) Matters Relating to Costs/Orders Fixing Costs
- 13) Case Closings
- 14) Petitions for Extension of Time
- 15) Proposed Interim Orders

- 16) Petitions for Assessments and Evaluations
- 17) Petitions to Vacate Orders
- 18) Remedial Education Cases
- 19) Motions
- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

N) Consulting with Legal Counsel

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

- O) Open Session Items Noticed Above not Completed in the Initial Open Session
- P) Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate
- Q) Ratification of Certificates

**ADJOURNMENT**

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**Scott Walker, Governor**  
**Eric Esser, Acting Secretary**

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**CHIROPRACTIC EXAMINING BOARD**  
**Room 121A, 1400 East Washington Avenue, Madison**  
**Contact: Steve Engelbrecht (608) 261-4483**  
**January 26, 2017**

**SCREENING PANEL**  
**8:00 a.m.**

1. Call Open Session to Order
2. Convene to Closed Session to consider discipline (s. 19.85(1)(b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
  - a. Screen complaints received from the public against credential holders. The panel consists of two Board members and Department Staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

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**Scott Walker, Governor**  
**Eric Esser, Acting Secretary**

**ENGINEER SECTION**  
**Room 121C, 1400 East Washington Avenue, Madison**  
**Contact: Marlene Meyer (608) 261-4490**  
**January 26, 2017**

**SCREENING PANEL**  
**08:00 AM**

1. Call Open Session to Order
2. Convene To Closed Session to consider discipline (s. 19.85(1)(b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
  - a. Screen complaints received from the public against credential holders. The panel consists of 2 Board members and Department Staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

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**TELECONFERENCE  
PHARMACY EXAMINING BOARD  
Room 112, 1400 East Washington Avenue, Madison  
Contact: Steve Engelbrecht (608) 261-4483  
January 26, 2017**

**SCREENING PANEL  
8:30 a.m.**

1. Call Open Session to Order
2. Convene to Closed Session to consider discipline (s. 19.85(1)(b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
  - a. Screen complaints received from the public against credential holders. The panel consists of three Board members and Department Staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

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**CHIROPRACTIC EXAMINING BOARD**  
**Room 121A, 1400 East Washington Avenue, Madison**  
**Contact: Tom Ryan (608) 266-2112**  
**January 26, 2017**

*The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Board.*

**AGENDA**

**8:30 A.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A) Adoption of Agenda**
- B) Approval of Minutes of December 1, 2016**
- C) Conflicts of Interest**
- D) Administrative Updates**
  - 1) Department and Staff Updates
  - 2) Introductions, Announcements and Recognition
  - 3) Board Members – Term Expiration Dates
    - a) John Church – 07/01/2017 (*reappointed, not yet confirmed*)
    - b) Jacob Curtis – 07/01/2020 (*appointed, not yet confirmed*)
    - c) Jeffrey King – 07/01/2019 (*appointed, not yet confirmed*)
    - d) Jeffrey Mackey – 07/01/2017
    - e) Juli McNeely – 07/01/2017 (*appointed, not yet confirmed*)
    - f) Patricia Schumacher – 07/01/2019
- E) Welcome New Members**
  - 1) Jacob Curtis, Public Member (*replaces Kelly Brown*)
- F) Election of Officers**
- G) Liaison Appointments and Delegated Authorities**

**H) Legislation and Administrative Rule Matters – Discussion and Consideration**

- 1) Revised Draft of Proposed Rules for Chir 4 and 10, Relating to Courses of Study for and Delegation to Chiropractic Technicians and Chiropractic Radiological Technicians
- 2) Statements of Scope for Chir 1, Relating to Authority and Definitions; Chir 2, Relating to Examinations; Chir 3, Relating to License Renewal; Chir 4, Relating to Chiropractic Practice; Chir 5, Relating to Continuing Education; Chir 6, Relating to Standards of Conduct; Chir 9, Relating to Chiropractic Preceptorship; Chir 11, Relating to Patient Records; and Chir 12, Relating to Nutritional Counseling Certification
- 3) Update on Pending Legislation and Pending and Possible Rulemaking Projects

**I) Advocacy Talking Points from the Federations of Associations of Regulatory Boards (FARB) – Discussion and Consideration**

**J) Speaking Engagement(s), Travel, or Public Relation Request(s)**

- 1) Federation of Chiropractic Licensing Boards (FCLB) and National Board of Chiropractic Examiners (NBCE) Annual Meetings – May 3-7, 2017 in Orlando, FL – Consider Travel and Call for Delegates and Alternate Delegates

**K) Informational Items**

**L) Future Agenda Items**

**M) Items Added After Preparation of Agenda:**

- 1) Introductions, Announcements and Recognition
- 2) Appointments and Reappointments
- 3) Elections, Nominations, and Appointments
- 4) Administrative Updates
- 5) Education and Examination Matters
- 6) Credentialing Matters
- 7) Practice Matters
- 8) Legislation/Administrative Rule Matters
- 9) Preceptor Approvals
- 10) Liaison Report(s)
- 11) Board Liaison Training and Appointment of Mentors
- 12) Informational Item(s)
- 13) Disciplinary Matters
- 14) Presentations of Petition(s) for Summary Suspension
- 15) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)
- 16) Presentation of Proposed Decisions
- 17) Presentation of Interim Order(s)
- 18) Petitions for Re-Hearing
- 19) Petitions for Assessments
- 20) Petitions to Vacate Order(s)
- 21) Petitions for Designation of Hearing Examiner
- 22) Requests for Disciplinary Proceeding Presentations
- 23) Motions
- 24) Petitions
- 25) Appearances from Requests Received or Renewed
- 26) Speaking Engagement(s), Travel, or Public Relation Request(s), and Reports

N) Public Comments

- 1) Stephanie Tyjeski D.C.

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.).**

**O) Deliberation on Credentialing Matters**

- 1) Crystal Baird – Chiropractic Technician Application

**P) Continuing Education Waiver Request**

- 1) Lynette Boshoff, D.C.
- 2) Claudia Cottrell, D.C.
- 3) Gordon Helgoe, D.C.
- 4) Kimberly McGriff, D.C.
- 5) Therese Miller, D.C.

**Q) Deliberation on Division of Legal Services and Compliance (DLSC) Matters**

- 1) **Proposed Stipulation(s), Final Decision(s) and Order(s)**
  - a) 14 CHI 022 and 15 CHI 001 – Margaret Mertens, D.C.
- 2) **Case Closing(s)**
  - a) 16 CHI 008 (P.S.)
  - b) 16 CHI 009 (K.W.)
  - c) 16 CHI 026 (J.S.)

**R) Deliberation of Items Added After Preparation of the Agenda**

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) Disciplinary Matters
- 4) Monitoring Matters
- 5) Professional Assistance Procedure (PAP) Matters
- 6) Petition(s) for Summary Suspensions
- 7) Proposed Stipulations, Final Decisions and Orders
- 8) Administrative Warnings
- 9) Proposed Decisions
- 10) Matters Relating to Costs
- 11) Case Closings
- 12) Case Status Report
- 13) Board Liaison Training
- 14) Petition(s) for Extension of Time
- 15) Proposed Interim Orders
- 16) Petitions for Assessments and Evaluations
- 17) Petitions to Vacate Orders
- 18) Remedial Education Cases
- 19) Motions
- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

**S) Consulting with Legal Counsel**

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

- T) Board Member Recusal**
- U) Open Session Items Noticed Above not Completed in the Initial Open Session
- V) Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate
- W) Ratification of Licenses and Certificates

**ADJOURNMENT**

The next scheduled meeting is March 30, 2017.

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**PROFESSIONAL ENGINEERS SECTION  
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,  
PROFESSIONAL ENGINEERS, DESIGNERS, AND PROFESSIONAL LAND SURVEYORS  
Room 121C, 1400 East Washington Avenue, Madison  
Contact: Brittany Lewin (608) 266-2112  
January 26, 2017**

*The following agenda describes the issues that the Section plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a record of the actions of the Section.*

**AGENDA**

**8:30 A.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A) Adoption of Agenda**
- B) Approval of Minutes – December 14, 2016**
- C) Administrative Updates**
  - 1) Election of Officers
  - 2) Appointment of Liaisons and Delegated Authorities
  - 3) Board and Staff Updates
- D) Legislative and Administrative Rule Matters**
  - 1) Update on Pending Legislation and Pending and Possible Rulemaking Projects
- E) Presentation from Wisconsin Society of Professional Engineers Regarding Potential Statutory Change Regarding Applicants with an Associate Degree**
- F) Speaking Engagements, Travel, or Public Relation Requests**
- G) Items Added After Preparation of Agenda:**
  - 1) Introductions, Announcements and Recognition
  - 2) Election of Section Officers
  - 3) Appointment of Section Liaisons
  - 4) Administrative Updates
  - 5) Education and Examination Matters
  - 6) Credentialing Matters
  - 7) Practice Matters
  - 8) Legislation/Administrative Rule Matters
  - 9) Liaison Reports
  - 10) Informational Items
  - 11) Disciplinary Matters
  - 12) Presentations of Petitions for Summary Suspension

- 13) Petitions for Designation of Hearing Examiner
- 14) Presentation of Proposed Stipulations, Final Decisions and Orders
- 15) Presentation of Proposed Final Decisions and Orders
- 16) Presentation of Interim Orders
- 17) Petitions for Re-Hearing
- 18) Petitions for Assessments
- 19) Petitions to Vacate Orders
- 20) Requests for Disciplinary Proceeding Presentations
- 21) Motions
- 22) Petitions
- 23) Appearances from Requests Received or Renewed
- 24) Speaking Engagement(s), Travel, or Public Relation Request(s)

**H) Public Comments**

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (§ 19.85 (1) (a), Stats.); to consider licensure or certification of individuals (§ 19.85 (1) (b), Stats.); to consider closing disciplinary investigations with administrative warnings (§ 19.85 (1) (b), Stats. and § 440.205, Stats.); to consider individual histories or disciplinary data (§ 19.85 (1) (f), Stats.); and to confer with legal counsel (§ 19.85 (1) (g), Stats.).**

**I) Credentialing Matters**

- 1) Discipline Review
- 2) Application Review
- 3) Reinstatement Request

**L) Deliberation on Division of Legal Services and Compliance (DLSC) Matters**

- 1) Monitoring
- 2) **Administrative Warning**
  - a) 16 ENG 002 – J.R.S.
- 3) Proposed Stipulations, Final Decisions and Orders
- 4) **Case Closures**
  - a) 15 ENG 006

**M) Deliberation of Items Added After Preparation of the Agenda**

- 1) Education and Examination Matters
- 2) Credentialing Matters
- 3) Application Review
- 4) Disciplinary Matters
- 5) Monitoring Matters
- 6) Professional Assistance Procedure (PAP) Matters
- 7) Petitions for Summary Suspensions
- 8) Petitions for Designation of Hearing Examiner
- 9) Proposed Stipulations, Final Decisions and Order
- 10) Administrative Warnings
- 11) Review of Administrative Warnings
- 12) Proposed Final Decisions and Orders
- 13) Matters Relating to Costs/Orders Fixing Costs
- 14) Case Closings
- 15) Proposed Interim Orders
- 16) Petitions for Assessments and Evaluations
- 17) Petitions to Vacate Orders
- 18) Remedial Education Cases
- 19) Motions



- 20) Petitions for Re-Hearing
- 21) Appearances from Requests Received or Renewed

N) Consulting with Legal Counsel

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

O) Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate

P) Open Session Items Noticed Above Not Completed in the Initial Open Session

**ADJOURNMENT**

**NEXT MEETING DATE – APRIL 27, 2017**

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